



Care Enterprise, LLC

Solutions to Complex Problems

Personal Care Home (PCH) License Training Designed for the State of Georgia

Registration Form

If you want to own and start a personal care home (also called PCH license) in the State of Georgia, this one-day training will give you the exact steps, information, documents, and materials to get licensed. Training includes **policy and procedure manual, operations and new hire forms, marketing plan and strategy and so much more.**

Attendee #1 Full Name: _____ Cell Phone #: _____

Attendee #2 Full Name: _____ Cell Phone #: _____

Main Contact Email: _____ Date to open: _____

What will be your business legal name?: _____ County/City: _____

TRAINING DATES: Trainings are scheduled on the first and third Friday of each month from the comforts of your home.

LOCATION: Virtual Google Meet (Remote) **TIME:** 10:00 a.m. to 4:00 p.m.

CHOOSE A PREFERRED FRIDAY? #1 _____ or #2 _____

PCH LICENSE 6-HOUR TRAINING INCLUDES:

- You will complete the criminal background clearance.
- You will complete the entire licensing application and you will know what to submit to pass your inspection the first time.
- We share the details about how to set up the PCH, finances, taxes, staff wages, client's fees, services and daily, weekly, monthly, and yearly business operations.
- **We share details regarding licensing and the care home business that no one else will share with you.**
- We answer all your pressing questions, so you feel knowledgeable, confident, and educated regarding your business.
- **We email the training materials, binder (PDF) and training certificate straight to your email inbox.**

MATERIALS INCLUDE:

- PCH policy and procedure manual and operations forms emailed in Microsoft Word (policies are based on Georgia's rules and regulations) – **\$2,895 Value** (around one-hour of personalization)
- Standard new hire forms sent to you in Microsoft Word format - **\$250 Value**
- Detailed marketing plan and strategy (to get new clients) that includes a 1.5-hour audio in MP3 format. - **\$275 Value**
- List of national referral agencies to partner with to get clients in your personal care home
- List of documents that need to go in each staff personnel file, the client's file, table of content to create the sample resident binder and procedure binder, and our 45+ point checklist to know exactly how to set up the home. - **\$100 Value**
- A 6-hours of consulting and a training certificate as proof of completion of training - **\$1,650 Value** (consulting and training)

PROGRAM INVESTMENT FEE:

- \$3,995/Single and \$4,495/Couple (Investment can be made in two installments)
- 50% of payment confirms your training date and holds your spot on our training calendar.
- Remaining documents emailed when second payment is made.
- If one payment is made, all documents will be emailed to client.
- **Final payment must be made 3-days before scheduled training date.**
- Email your completed registration form to: **contact@careenterprisellc.com**

Payment Information: Credit Card Type: _____ Card #: _____

Name on Credit Card: _____ Billing Date: _____ Exp. Date: _____

Security Code: _____ State: _____ Zip Code _____ **Payment Schedule Dates:** #1 \$ _____ #2 \$ _____

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Care Enterprise, LLC • contact@careenterprisellc.com
• www.careenterprisellc.com • 770-575-4149



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50% of documents are received with first payment, and 50% with second payment. By signing this agreement, you agree to the terms and conditions set forth in this form. I authorize Care Enterprise, LLC to process all payment(s) with the above listed credit card. **All payments are nonrefundable**, but can be used towards other training, consulting, coaching, products, and services. Background clearance, state, county, and city fees are not included in training fee, if applicable.

The Client's Responsibilities. The client, as an entity is seeking to become a PCH, and Client agrees to the following specific responsibilities:

- a. Only use documentation provided by or approved by CELLC. The Client shall NOT create or implement forms not reviewed by CELLC prior to survey without CELLC reviewing, and both parties coming to an agreement that Client's forms will be used instead of CELLC forms.
- b. Client will perform all work, task, and assignments that CELLC assign, and assignments will be completed in a timely manner to meet scheduled deadlines and time frames to ensure Client will be licensed.

Termination.

- a. This Agreement will terminate after all training has been completed and satisfied by the terms and conditions of this agreement. No other work product or services will be provided after completion of the scope of work, terms, and conditions under this Agreement.

Limitations on Liability. CELLC's liability under this Agreement shall be limited to the amount of fees received by CELLC under this Agreement. In no event shall CELLC be liable for any special, consequential, or incidental damages, including without limitation, loss of profits, revenue, or data, even if apprised of the likelihood of such damages occurring.

Counterparts. This Agreement will be executed by signing, dating and either emailing (contact@careenterprisellc.com) or mailing the agreement to Care Enterprise, LLC, 2105 Brimfield Court, Kennesaw, Georgia 30144. Once both parties have signed, a copy with both signatures will be emailed back to you for record keeping.

IN WITNESS WHEREOF and acknowledging the terms and conditions of this agreement to the following, the Parties affix their signatures hereto.

Client Signature	Print Name	Title	Date
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CELLC Signature	Print Name	Title	Date
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